

**Acadia Owners Association (AOA)**

**Covenants, Conditions, Restrictions (CCRs) Complaint Form**

**Complainant:**      Name:  
  
                             Address:  
  
                             Reply Email:  
  
                             Reply Phone:

**Notified Party:**      Name:  
  
                             Address:

**CCR Violation or Non-Compliance - Reference to Declaration Section:**

**Description/Date(s) of Violation or Non-Compliance (attach additional information, photos and documents if needed):**

**In filing this Complaint, the undersigned Complainant avers:**

- 1) Complainant is a member/homeowner of the AOA and has no outstanding dues or violations or other limitation on their right to vote on AOA matters.**
- 2) Complainant has reviewed the current AOA Declaration and Bylaws, and in deciding to make this Complaint understands the conditions, covenants, restrictions, rights, obligations and appeals process provided in these governing documents.**
- 3) Complainant has either attempted to address this Complaint with the Notified Party, either directly or through intermediary (check here \_\_\_\_), or has decided to bring this Complaint to the AOA Board in lieu of direct communication with the Notified Party (check here \_\_\_\_).**
- 4) Complainant is represented by legal counsel in this Complaint, namely:**  
\_\_\_\_\_.
- 5) Complainant has attached hereto photos or other evidence in support or clarification of the CCR violation or non-compliance averred in this Complaint.**

**Complainant's Signature:** \_\_\_\_\_

**Date of Complaint:** \_\_\_\_\_

**Please Note:** The AOA Board of Directors, by and through its CCR Committee, reviews CCR Complaints on the third Tuesday of each month (excepting December), unless otherwise scheduled. The Complainant agrees, by filing this Complaint and as a condition of this Complaint, to attend the hearing if requested and assist the Board in its review of this Complaint. This Complaint Form must be completed in full and delivered by email to AOA's Manager Drew Beagle at [AcadiaAOA@gmail.com](mailto:AcadiaAOA@gmail.com). Once the Complaint Form has been received and scheduled for review, the AOA Manager will notify the Complainant via their email.